

MINUTES OF THE BOARD OF DIRECTORS' REGULAR MEETING  
OF JANUARY 8, 2024

**Call to Order:** President Katherine Guenther at 10:30 AM called the meeting to order.

**Quorum:** It was determined that a quorum was present.

**Attendance:** Those present: Directors – Katherine Guenther, Donald Tucker, Drew Tracy and Ed Hallahan; Shelby Knife, Assistant to District Administrator; District Administrator and Fire Chief, Frankie Petrick.

**Agenda changes or additions:** None.

**Guests:** Quinton Smith, Yachats News; District Patron Paula D'Alfonso; Seal Rock Rural Fire Protection District (SRRFPD) Chief, Will Ewing; SRRFPD Board Member, Paul Rimola; Central Oregon Coast Fire & Rescue District (COCF&RD) Chief Mason; COCF&RD Board Member, John MacCulloch; COCF&RD FF/EMT, Cody Johnson and Charlie Stay; and YRFPD FF/Paramedic Hanna Rocco, FF/Paramedic Joe Schwab and FF/EMT Seth Hedin.

**Public Input:** None at this time.

**Minutes:** The minutes of the December 11<sup>th</sup> Regular Meeting were approved as presented.

**Ongoing Business:** In December COCF&RD sent a letter to notify YRFPD and SRRFPD that COCF&RD was withdrawing from the 2011 Auto Aid Agreement effective in sixty days.

Petrick and Knife reviewed the existing document and drafted a potential agreement to have with COCF&RD. SRRFPD was in attendance to clarify that SRRFPD would continue to respond to all calls that YRFPD wants them to respond to. President Guenther requested a clarification about the difference between Auto Aid and Mutual Aid. Roughly the difference is that Auto Aid has listed items situations that would have additional help on the way without additional radio traffic and Mutual Aid comes after being asked. YRFPD drafted a possible agreement that would work for COCF&RD, YRFPD. SRRFPD believes the 2011 Auto Aid could be modified and be a more general agreement and that would work for SRRFPD and YRFPD as well.

Much discussion ensued. Petrick advised the YRFPD Board that she will be contacting our attorney for guidance and will be advising the Board as soon as an answer can be provided for.

**Liaison Report:** Petrick reported that the preparedness committee at their meeting last month decided to send a request to the Yachats City Council to require "GO Packs" in vacation rentals. Petrick will be at the Preparedness Meeting today for any updates concerning the issue.

**Correspondence:** YRFPD received a letter from Special Districts Insurance Service that they have temporarily discontinued the Longevity Credit and the Rate Lock Guarantee programs until they enter into a stronger financial position.

**Equipment Maintenance:** Utility 84, the Chevy PU was out for possible generator issues and is now back in service

**Training Team Report:** The crew has been working with the new mannequins that will be available for the whole county to benefit from EMS training.

**Activity Report:** The December activity report is attached to these minutes.

**District Administrator/Fire Chief Report:** We have received the annual report concerning the North Slope of the creek bank. We have some guidance from Pacific Habitat and will be implementing those suggestions soon.

**Old Business:** The board discussed the annual COLA using the Western Region information. Director Tracy moved to grant a COLA of 3.3 for Dec 1, 2023 to December 1, 2024 for those employees and parttime staff that the COLA applies to. Director Tucker seconded. Motion carried unanimously.

The fire pump for upriver has arrived and will be put into use once staff is trained on its operation. The pump is intended to help with getting “quick water” to structures that have unrated bridges.

Information about Senate Bill 1068 has been received and included in the packet for review by our Board. Going forward we will need to determine how that can benefit our district.

**New Business:** Petrick presented the election abstract from the November election and passage of the Local Option Tax. Director Hallahan moved to accept the election abstract from Lincoln County Clerk. Director Tracy seconded. Motion passed unanimously.

Knife distributed an email from our attorney as well as a sample of the Civil Service Commission Rules for the board to review. We have more than four employees and that requires us to have a CSC. The board needs to appoint three people to the commission. Knife has found three possible people who might be interested; Tony Hamilton, Lynn Chamberlin and Bobbi Price. Unless the board comes to the February meeting with other possibilities, we can move forward with appointing the commission and getting them in place.

**Disbursements:** The bills were reviewed. Director Hallahan moved to pay the bills. Director Tracy seconded. Motion carried unanimously.

**Adjournment:** As there was no further business the meeting was adjourned at 12:25 PM. The next regular meeting will be held at 10:30 AM on February 12, 2024.

Minutes written and prepared by \_\_\_\_\_.  
Frankie Petrick

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director